

Subject: [Staffmemos] Finance and Argos Training Reminder
From: Marjanna Hulet <hulemarj@isu.edu>
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To: facultymemos@isumm.isu.edu, staffmemos@isumm.isu.edu
CC:

Finance and Argos Training—Last Call!

*Can you look up your budget information in BengalWeb?**

*Do you know how to use Argos, ISU's new reporting tool? ***

If the answer is no, don't worry. You still have time to receive training in how to use these two important tools. Come to one of our open demonstrations or even attend a hands-on workshop in our computer lab. We'll walk you through the steps and answer all your questions.

However, time is running out. We only have a few training sessions remaining, so take a look at the times today.

Training Dates and Times

Sept. 3: Argos Demonstration, 9-10 am, REND 118

Sept. 4: Finance and Argos Hands-on Training, 1-3 pm, BA 506 (Note: you must attend a finance demonstration before attending this class. Also, please pre-register at freeway.isu.edu so that we will have enough computers available.)

Sept. 4: Argos Demonstration, Distance Learning Session, 3-4 pm, LIBR B13 (Twin Falls—C89; Meridian—508; Idaho Falls—CHE 208)

Sept 8: Finance Demonstration, 8:30-10:30 am, REND 118

Sept. 9: Argos Demonstration, 3:30-4:30 pm, REND 124

Sept. 11: Finance and Argos Hands-on Training, 9-11 am, BA 507 (Note: you must attend a Finance Demonstration before attending this class. Also, please pre-register at freeway.isu.edu so that we will have enough computers available.)

Be sure to take advantage of this opportunity to get your questions answered and learn more about these new features.

--Marjanna Hulet
Tigeri Trainer
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*BengalWeb provides a way for account directors and those with account lookup access to view their finance information in our new Banner system.

**Argos provides customized reports using information from the Banner system. Currently the Argos reports available are from the Human Resources/Payroll system, but in the future Argos will provide reports from all the various Banner modules, including Student, Financial Aid, and Finance.

Staffmemos mailing list

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